

SENECA FALLS LOCKTOBERFEST 2018 VENDOR/EXHIBITOR APPLICATION

TO RESERVE SPACE(S) FOR LOCKTOBERFEST 2018, PLEASE COMPLETE AND RETURN THIS FORM

NAME OF ESTABLISHMENT: _____

PERSON TO CONTACT: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

PHONE: _____ EVENING: _____

NUMBER OF SPACES REQUESTED _____

DESCRIBE YOUR MERCHANDISE/SERVICE/ACTIVITY:

FEES (Please Check Appropriate Category):

Paid by 9/22

FOOD / WINE-BOOTH..... \$75
(Permits available from the Seneca County Health Department no less than 30 days prior to the event)

RETAILER BUSINESS..... \$25

GROUP/ORGANIZATION (Non-Profit) MERCHANDISE/SERVICES..... \$25
(example: Face painting, Fundraising sale, Merchandise/Clothing)

GROUP/ORGANIZATION (Non-Profit) NON-MERCHANDISE FREE
(may include: Distribute information, Receive donations, Sell tickets for future event)

(Note: NPO's may request only one space at the discounted rate. Additional spaces may be purchased at the non-food retailer business rate)

Please make your checks or money orders payable to and mail to:

SFBA/Locktoberfest, P.O.B. 388, Seneca Falls, NY 13148

Number of Booths: _____ TOTAL FEE : _____ Check #: _____

I have read and understand the rules and regulations and agree that my organization and any individuals representing said organization at LOCKTOBERFEST 2018 Festival will abide by said rules and regulations.

I further agree that I will hold SF Locktoberfest or its affiliates harmless for any injuries, damages or losses sustained to any of my and/or my business organization's equipment materials and/or supplies during the period said equipment, materials and/or supplies shall be placed at the event site in connection with the above event.

THE SIGNATURE OF PARTICIPANT SHOWN BELOW INDICATES AGREEMENT WITH ALL REQUIREMENTS LISTED IN THE VENDOR INFORMATION FORM

SIGNATURE OF AGREEMENT: _____

(Please Sign Here)

2018 Seneca Falls Locktoberfest

VENDOR/EXHIBITOR INFORMATION SHEET

Please be considerate of others around you.
Use this information as a guide to ensure a safe and fun event for all.

- 1.** Please understand this festival is a RAIN OR SHINE event. Plan ahead in the event of inclement weather, including high winds. SF Locktoberfest will not be responsible for any loss or damage to merchandise or displays.
- 2.** All vendors' space will be allotted a space size of 10 x 10. If more space is needed a second space can be purchased.
- 3.** Vendors will be responsible for providing their own tables, chairs and tent if needed.
- 4.** Vendors are responsible for their own garbage and recyclables. If you brought it in with you, take it out with you. This includes but is not limited to, literature cardboard, promotional items, and bagged garbage if it does not fit inside the receptacles provided by the Festival.
- 5.** Please no radios, megaphones, or loudspeakers allowed in vending area except as authorized in advance and at the sole discretion of SF Locktoberfest.
- 6.** Festival Staff will be available to answer questions or help with emergencies.
- 7.** Sale of merchandise with the official LOCKTOBERFEST logo or any variations of it are strictly prohibited. Unless by an agent of SF Locktoberfest.
- 8.** All vendor vehicles must be off the Festival site by:

9:30am Saturday, October 6, 2018 - Event 10:00 am to 11:00 pm
- 9.** A limited number of 15 amp Electric Service is available.
- 10.** No vending, solicitation, promotion or distribution of merchandise, products or information will be allowed outside of assigned vending spaces without the express written permission of SF Locktoberfest.
- 11.** Vendors must be in compliance with all local, State, Federal, and venue rules and regulations.